

# FREEHAND MX

*Freehand MX* is one of the industry-standard vector illustration applications. If you're on a Mac, replace the Ctrl with Cmd and Alt with Option. Keep this card handy for reference...

## FILE

New	<b>Ctrl+N</b>
Open...	<b>Ctrl+O</b>
Close	<b>Ctrl+W</b>
Save	<b>Ctrl+S</b>
Save As...	<b>Ctrl+Shift+S</b>
Import...	<b>Ctrl+R</b>
Export...	<b>Ctrl+Shift+R</b>
Print...	<b>Ctrl+P</b>
Exit	<b>Ctrl+Q, Alt+F4</b>

## EDIT

Undo	<b>Ctrl+Z</b>
Redo	<b>Ctrl+Y, Ctrl+Shift+Z</b>
Cut	<b>Ctrl+X</b>
Copy	<b>Ctrl+C</b>
Paste	<b>Ctrl+V</b>
Special: Paste Attributes	<b>Ctrl+Alt+Shift+V</b>
Cut Contents	<b>Ctrl+Shift+X</b>
Paste Contents	<b>Ctrl+Shift+V</b>
Duplicate	<b>Ctrl+Alt+D</b>
Clone	<b>Ctrl+Shift+D</b>
Select: All	<b>Ctrl+A</b>
Select: All In Document	<b>Ctrl+Shift+A</b>
Select: None	<b>Ctrl+D</b>
Find And Replace: Text	<b>Ctrl+Shift+F</b>
Find And Replace: Graphics	<b>Ctrl+F</b>
Preferences...	<b>Ctrl+U</b>

## VIEW

Fit Selection	<b>Ctrl+Alt+0</b>
Fit To Page	<b>Ctrl+Shift+W</b>
Fit All	<b>Ctrl+0</b>
Magnification: 50%	<b>Ctrl+5</b>
Magnification: 100%	<b>Ctrl+</b>

Magnification: 200%	<b>Ctrl+2</b>
Magnification: 400%	<b>Ctrl+4</b>
Magnification: 800%	<b>Ctrl+8</b>
Keyline	<b>Ctrl+K</b>
Fast Mode	<b>Ctrl+Shift+K</b>
Toolbars	<b>Ctrl+Alt+T</b>
Panels	<b>F4, Ctrl+Shift+H</b>
Page Rulers: Show	<b>Ctrl+Alt+R</b>
Text Rulers	<b>Ctrl+/</b>
Guides: Show	<b>Ctrl+;</b>
Guides: Lock	<b>Ctrl+Alt+;</b>
Guides: Snap To Guides	<b>Ctrl+Shift+;</b>
Grid: Show	<b>Ctrl+Alt+G</b>
Grid: Snap To Grid	<b>Ctrl+Alt+Shift+G</b>
Snap To Point	<b>Ctrl+Shift+/, Ctrl+#</b>

## MODIFY

Transform: Scale...	<b>Ctrl+F10</b>
Transform Again	<b>Ctrl+,</b>
Arrange: Bring To Front	<b>Ctrl+Shift+Up</b>
Arrange: Move Forward	<b>Ctrl+Up</b>
Arrange: Move Backward	<b>Ctrl+Down</b>
Arrange: Send To Back	<b>Ctrl+Shift+Down</b>
Align: Top	<b>Ctrl+Alt+4</b>
Align: Bottom	<b>Ctrl+Alt+6</b>
Align: Centre Horizontal	<b>Ctrl+Alt+5</b>
Align: Centre Vertical	<b>Ctrl+Alt+2</b>
Align: Left	<b>Ctrl+Alt+1</b>
Align: Right	<b>Ctrl+Alt+3</b>
Align Again	<b>Ctrl+Alt+Shift+A</b>
Join	<b>Ctrl+J</b>
Split	<b>Ctrl+Shift+J</b>
Combine: Blend	<b>Ctrl+Shift+B</b>
Combine: Join Blend To Path	<b>Ctrl+Alt+Shift+B</b>



Group	<b>Ctrl+G</b>
Ungroup	<b>Ctrl+Shift+G</b>
Symbol: Edit Symbol	<b>Ctrl+E</b>
Symbol: Convert To Symbol	<b>F8</b>
Convert To Image...	<b>Ctrl+Alt+Shift+Z</b>
<b>TEXT:</b>	
Size: Smaller	<b>Ctrl+Shift+.</b>
Size: Larger	<b>Ctrl+Shift+,</b>
Font Style: Bold	<b>Ctrl+B</b>
Font Style: Italic	<b>Ctrl+I</b>
Font Style: BoldItalic	<b>Ctrl+Alt+Shift+O</b>
Effect: Highlight...	<b>Ctrl+Alt+Shift+H</b>
Effect: Strikethrough...	<b>Ctrl+Alt+Shift+S</b>
Effect: Underline...	<b>Ctrl+Alt+Shift+U</b>
Align: Left	<b>Ctrl+Alt+Shift+L</b>
Align: Right	<b>Ctrl+Alt+Shift+R</b>
Align: Centre	<b>Ctrl+Alt+Shift+C</b>
Align: Justified	<b>Ctrl+Alt+Shift+J</b>
Special Characters: Em Space	<b>Ctrl+Shift+M</b>
Special Characters: En Space	<b>Ctrl+Shift+N</b>
Special Characters: Thin Space	<b>Ctrl+Shift+T</b>
Special Characters: Discretionary Hyphen	<b>Ctrl+.</b>
Editor...	<b>Ctrl+Shift+E</b>
Flow Around Selection...	<b>Ctrl+Alt+W</b>
Flow Inside Path	<b>Ctrl+Shift+U</b>
Attach To Path	<b>Ctrl+Shift+Y</b>
Convert To Paths	<b>Ctrl+Shift+P</b>
<b>XTAS</b>	
Repeat	<b>Ctrl+Shift+=</b>
<b>WINDOW</b>	
New Window	<b>Ctrl+Alt+N</b>
Tools	<b>Ctrl+F2</b>
Object	<b>Ctrl+F3</b>
Layers	<b>F2, Ctrl+F6</b>
Swatches	<b>Ctrl+F9</b>
Styles	<b>Shift+F11, Ctrl+3</b>
Library	<b>F11</b>
Color Mixer	<b>Shift+F9, Ctrl+Shift+C</b>
Halftones	<b>Ctrl+H</b>
Align	<b>Ctrl+Alt+A</b>
Transform	<b>Ctrl+M</b>
Movie: Test	<b>Ctrl+Enter</b>
Movie: Settings	<b>Ctrl+Shift+Enter</b>
<b>TOOLS / COMMANDS</b>	
Pages: Previous Page	<b>Ctrl+PgUp</b>

Pages: Next Page	<b>Ctrl+PgDown</b>
<b>TOOLS / COMMANDS</b>	
Text Adjustments: Move To Previous Word	<b>Ctrl+Left</b>
T. A: Move To Next Word	<b>Ctrl+Right</b>
T. A: Move To Beginning Of Sentence	<b>Ctrl+Num 7</b>
T. A: Move To End Of Sentence	<b>Ctrl+Num 1</b>
T. A: Move To Beginning Of Story	<b>Ctrl+Home</b>
T. A: Move To End Of Story	<b>Ctrl+End</b>
T. A: Select Previous Word	<b>Ctrl+Shift+Left</b>
T. A: Select Next Word	<b>Ctrl+Shift+Right</b>
T. A: Select To Beginning Of Sentence	<b>Ctrl+Num 8</b>
T. A: Select To End Of Sentence	<b>Ctrl+Num 2</b>
T. A: Select To Beginning Of Story	<b>Ctrl+Shift+Home</b>
T. A: Select To End Of Story	<b>Ctrl+Shift+End</b>
T. A: Delete Previous Word	<b>Ctrl+Shift+Backspace</b>
T. A: Delete Next Word	<b>Ctrl+Shift+Delete</b>
T. A: Increase Leading Greater	<b>Ctrl+Num Plus</b>
T. A: Increase Leading Lesser	<b>Ctrl+Alt+Num Plus</b>
T. A: Decrease Leading Greater	<b>Ctrl+Num Sub</b>
T. A: Decrease Leading Lesser	<b>Ctrl+Alt+Num Sub</b>
T. A: Increase Kerning by 10%em	<b>Ctrl+Alt+Shift+Right</b>
T. A: Increase Kerning By 1%em	<b>Ctrl+Alt+Right</b>
T. A: Decrease Kerning By 10%em	<b>Ctrl+Alt+Shift+Left</b>
T. A: Decrease Kerning By 1%em	<b>Ctrl+Alt+Left</b>
T. A: Decrease Baseline Shift	<b>Ctrl+Alt+Up</b>
T. A: Decrease Baseline Shift	<b>Ctrl+Alt+Down</b>
T. A: Increase Horizontal Scale By 5%	<b>Ctrl+Num 6</b>
T. A: Decrease Horizontal Scale By 5%	<b>Ctrl+Num 3</b>
Tools: Pointer	<b>Shift+F10</b>
Tools: Line	<b>Shift+F4</b>
Tools: Pen	<b>Shift+F6</b>
Tools: Rectangle	<b>Shift+F1</b>
Tools: Text	<b>Ctrl+Shift+F9</b>
Tools: Polygon	<b>Shift+F8</b>
Tools: Ellipse	<b>Shift+F3</b>
Tools: Pencil	<b>Shift+F5</b>
Tools: Scale	<b>F10</b>
Tools: Reflect	<b>F9</b>
Tools: Skew	<b>Ctrl+F1</b>
Tools: Knife	<b>Shift+F7</b>
Tools: Bezigon	<b>Shift+F2</b>
Strokes: Thinner	<b>Ctrl+Alt+Shift+.</b>
Strokes: Thicker	<b>Ctrl+Alt+Shift+,</b>

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